LEADER DEBRIEF FORM

Activity:	Transportation:
Leader:	Co-Leader:
Driver 1:	Driver 2:
# Radios:	First Aid Kit #:

Check the appropriate boxes if there were any problems with or you:

Activity:

Participant: Sick/Injured

- Getting LostBad directions
- Bad directions
- Inadequate time
 Kasping to ashedul
- □ Keeping to schedule
- Cut hike short
- MOCA provided Equipment:
 - □ First Aid kit supply level
 - □ Radios

Driver

Transportation:

Exhausted

□ Behavior

□ Getting lost

□ Late/Did not come

Out of water/food

Miscellaneous:

- No shows
- Added Attendees
- □ Vendor
- □ Used the first-aid kit
- □ Opened the medical envelope
- □ Other issues

An incident report is required for the items listed in red unless a waiver is obtained.

The rest of this form is for comments.

- Please provide a brief assessment how well the activity went.
- Briefly, describe all problem areas. (We will ask for more details if needed.)
 - Do not name a troublesome participant here: Save that for the incident report.
- Please list anything used from the first aid kit so they are resupplied. Please try to resupply used items yourself.
- Use other side or a separate sheet if more room is needed.